

Bad news message

Declining Promotion

Dear Omer Imam

We are proud to admit that our organization has the most competent professionals that have excelled our competitors in grabbing the market share, and undeniably you are one of them. Board of Directors have reviewed intensively all departmental and market reports before appraising its staff members for promotion; and where the competition appeared tough in deciding the winners the matter was referred to the promotion committee.

Undoubtedly, you deserve promotion based on your brilliant performance but your other peers had convincing difference to win this tournament. I am sure you will be next to grab this opportunity with your hard work and devotion, To compensate your sore feelings and reward your performance the management has decided to give you two extra bonus

I personally would to congratulate you next time.

Regards