# Exhibit 1.10, Communication Technologies



# Communication Technologies: Reshaping the World of Work

Today's workplace is changing dramatically as a result of innovative software, superfast wireless networks, and numerous technologies that allow workers to share information, work from remote locations, and be more productive in or away from the office. We are seeing a gradual progression from basic capabilities, such as e-mail, instant messaging, and calendaring, to deeper functionality, such as remote database access, multifunctional devices, and Web-based collaborative applications. Becoming familiar with modern office and collaboration technologies can help you be successful in today's digital workplace.



#### Open Offices

Widespread use of laptop computers, wireless technology, and VoIP have led to more fluid, flexible, and open workspaces. Smaller computers and flat-screen monitors enable designers to save space with boomerang-shaped workstations and cockpit-style work surfaces rather than space-hogging corner work areas. Smaller breakout areas for impromptu meetings are taking over some cubicle space, and digital databases are replacing file cabinets.



## **Handheld Wireless Devices**

A new generation of lightweight, handheld smartphones provide phone, e-mail, Web browsing, and calendar options anywhere there is a wireless network. Devices such as the BlackBerry, the iPhone, and the Palm Treo now allow you to tap into corporate databases and intranets from remote locations. You can check customers' files, complete orders, and send out receipts without returning to the office.



## **Company Intranets**

To share insider information, many companies provide their own protected Web sites called intranets. An intranet may handle company e-mail, announcements, an employee directory,

a policy handbook, frequently asked questions, personnel forms and data, employee discussion forums, shared documents, and other employee information.

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